



WOKINGHAM BOROUGH COUNCIL

**MEETING OF THE
HEALTH OVERVIEW
AND
SCRUTINY COMMITTEE
ON
TUESDAY 18 NOVEMBER 2014
AT
6.30PM**

AGENDA

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UNCLASSIFIED

**Civic Offices
Shute End
Wokingham
Berkshire**

**Andy Couldrick
Chief Executive**



WOKINGHAM BOROUGH COUNCIL

Our Vision

A great place to live, an even better place to do business

Our Priorities

Improve educational attainment and focus on every child achieving their potential

Invest in regenerating towns and villages, support social and economic prosperity, whilst encouraging business growth

Ensure strong sustainable communities that are vibrant and supported by well designed development

Tackle traffic congestion in specific areas of the Borough

Improve the customer experience when accessing Council services

The Underpinning Principles

Offer excellent value for your Council Tax

Provide affordable homes

Look after the vulnerable

Improve health, wellbeing and quality of life

Maintain and improve the waste collection, recycling and fuel efficiency

Deliver quality in all that we do

The Health Overview and Scrutiny Committee aims to focus on:

- The promotion of public health and patient care
- The needs and interests of Wokingham Borough
- The performance of local NHS Trusts

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WOKINGHAM
BOROUGH COUNCIL

To: The Chairman and Members of the Health Overview and Scrutiny Committee

A Meeting of the **HEALTH OVERVIEW AND SCRUTINY COMMITTEE** will be held at the Civic Offices, Shute End, Wokingham on **Tuesday 18 November 2014 at 6.30pm**

Andy Couldrick
Chief Executive
10 November 2014

Members:- Kate Haines, Tim Holton (Vice Chairman), Mark Ashwell, Kay Gilder, Philip Houldsworth, Ken Miall, Nick Ray, Malcolm Richards, David Sleight and Wayne Smith

Substitute Members: Lindsay Ferris, Abdul Loyes, Nicky Jerrome, Rachelle Shepherd-DuBey and Bill Soane

ITEM NO.	WARD	SUBJECT	PAGE NO.
27.00	None Specific	ELECTION OF CHAIRMAN FOR THE REMAINDER OF 2014/15 MUNICIPAL YEAR To elect a Chairman for the remainder of the 2014/15 municipal year.	5 mins
28.00	None Specific	MINUTES To confirm the Minutes of the Meeting of the Committee held on 10 September 2014.	1-6
29.00	None Specific	APOLOGIES To receive any apologies for absence	
30.00		DECLARATIONS OF INTEREST To receive any declarations of interest	

31.00

PUBLIC QUESTION TIME

To answer any public questions

The Council welcomes questions from members of the public about the work of this Committee

Subject to meeting certain timescales, questions can relate to general issues concerned with the work of the Committee or an item which is on the Agenda for this meeting. For full details of the procedure for submitting questions please contact Democratic Services on the numbers listed below or go to www.wokingham.gov.uk/publicquestions

Explanatory leaflets are also available in the Civic Offices and Libraries.

32.00

MEMBER QUESTION TIME

To answer any member questions

33.00	None Specific	UPDATE ON ROYAL BERKSHIRE HOSPITAL – (FROM CCG AS COMMISSIONERS) To receive an update on the Royal Berkshire Hospital from the NHS Wokingham Clinical Commissioning Group as commissioners.	7-15 20 mins
34.00	None Specific	A&E ATTENDANCE OF WOKINGHAM RESIDENTS AGED 40S-60S To receive an update on A&E attendance of Wokingham residents aged 40s-60s.	To follow 20 mins
35.00	None Specific	WOKINGHAM 2013-2014 ANNUAL SAFEGUARDING REPORT To receive the Wokingham 2013-2014 Annual Safeguarding Report.	To follow 20 mins
36.00	None Specific	HEALTHWATCH UPDATE To receive an update from Healthwatch Wokingham Borough.	16-21 15 mins
37.00	None Specific	CONSULTATION ON CHANGES TO CHARGING FOR ADULT SOCIAL CARE SERVICES To consider the consultation on changes to charging for Adult Social Care Services.	22-32 20 mins
38.00	None Specific	WOKINGHAM CLINICAL COMMISSIONING GROUP PERFORMANCE OUTCOMES REPORT NOVEMBER 2014 To receive the Wokingham Clinical Commissioning Group Performance Outcomes Report November 2014.	33-37 10 mins

39.00 None Specific **WORK PROGRAMME 2014/15**

38-53
5 mins

To consider the Work Programme 2014/15.

40.00

**ANY OTHER ITEMS WHICH THE CHAIRMAN
DECIDES ARE URGENT**

A Supplementary Agenda will be issued by the Chief Executive if there are any other items to consider under this heading

This is an agenda for a meeting of the Health Overview and Scrutiny Committee

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**MINUTES OF A MEETING OF THE
HEALTH OVERVIEW AND SCRUTINY COMMITTEE
HELD ON WEDNESDAY 10 SEPTEMBER 2014 FROM 7PM TO 8.55PM**

Present: Kate Haines (Chairman), Tim Holton (Vice Chairman), Mark Ashwell, Ken Miall, Nick Ray, Malcolm Richards, Rachelle Shepherd-DuBey, David Sleight and Wayne Smith

Also present

Helen Clanchy

Director of Commissioning, NHS England (until Item 20)

Darrell Gale

Consultant in Public Health

Sam Rahmouni

Member of Possible Implications for Scrutiny of the Francis Report Working Group (until item 21)

Madeleine Shopland

Principal Democratic Services Officer

Nicola Strudley

Healthwatch Wokingham Borough

PART I

14. MINUTES

The Minutes of the meeting of the Committee held on 14 July 2014 were confirmed as a correct record and signed by the Chairman.

Nicola Strudley informed the Committee that Healthwatch Wokingham Borough would be publishing a factsheet on transport available. Transport was a common subject of Healthwatch Wokingham Borough enquiries.

Tim Holton had previously expressed concern at the level of the Healthwatch Wokingham Borough helpline calls. Nicola Strudley explained that Healthwatch Wokingham Borough produced a monthly intelligence report and a month on month increase had been seen.

In response to a Member question Nicola Strudley indicated that Healthwatch Wokingham Borough was yet to meet with the new Royal Berkshire NHS Foundation Trust Chief Executive.

15. APOLOGIES

Apologies for absence were submitted from Kay Gilder (substituted by Rachelle Shepherd-DuBey), Philip Houldsworth and Jim Stockley.

16. DECLARATION OF INTEREST

There were no declarations of interest made.

17. PUBLIC QUESTION TIME

There were no public questions

18. MEMBER QUESTION TIME

There were no Member questions

19. UPDATE ON STRATEGIC DEVELOPMENT LOCATIONS AND PRIMARY CARE FACILITIES

The Committee received an update on the Strategic Development Locations and Primary Care Facilities.

During the discussion of this item the following points were made:

- The creation of four large Sustainable Development Locations (SDL's) within the Borough would see 10,500 new homes and associated infrastructure being built. Alongside this there were existing plans for further residential developments totalling almost 3,000 new homes as well as the town centre regeneration programmes which had begun with Wokingham Town. The anticipated growth in population would have big implications for the provision of healthcare services.
- Concerns regarding the availability of GP appointments in Woodley had also been raised. Members were informed that anecdotal evidence suggested that the lack of a GP surgery at Jennett's Park where the provision required in the planning consent had not yet been provided had led to the use of nearby Wokingham GP Practices.
- The Public Health Department, working in conjunction with the Council's Planning Department through the "Sustainable Communities Implementation Working Group" had discussed whether the SDLs would require additional primary healthcare facilities in the form of new buildings or land required for new buildings, and the form these could take to ensure sustainable community centres. A workshop with key stakeholders including NHS England, Wokingham CCG, the Army and members of the Planning and Public Health team had been held in July 2013, to discuss the issue further. This had led to the conclusion that specialist modelling and input was required to map out the likely rates of population increase and to work independently with GP practices to understand their needs.
- Grimes Ltd had been commissioned to review Primary Care capacity across the Borough to identify solutions for ensuring sufficient estates capacity was available to meet the health needs of the incoming population arising from housing development. The report had focused on GP surgery provision. Work had initially focused on the SDLs but other areas such as Woodley where development was likely had also been examined.
- Grimes Ltd had looked at the existing GP surgeries in the Borough and established capacity issues (staffing, including retirement plans, and buildings), estate issues such as accessibility and expansion plans or aspirations.
- The Grimes Report had identified the need for approximately 18 additional whole time equivalent (WTE) GPs or the equivalent by 2026. Other models such as multi skilled teams were also options. This level of recruitment would be very challenging and some surgeries were already experiencing difficulties recruiting. In addition to this there would be a need for practices to recruit to replace GPs due to retire.
- NHS England and the CCG were working together to identify new models of service where appropriate. Partnership working was vital to avoid tightly managed silos.
- Workforce shortage was a serious problem nationally, but particularly in the south of England, where the cost of living sometimes made it difficult to attract staff. Health Education England had been working with the Thames Valley Area Team to expand training schemes. Priority areas included Urgent Care, Mental Health, Community Nurses, A&E and GPs.
- With regards to recruitment issues, Tim Holton asked if there were successful models used elsewhere in Thames Valley. Helen Clanchy commented that there were areas in Thames Valley where recruitment was less of an issue. In the traditional partnership model, a good skill mix, working closely with community services and a flexible working approach, was helpful. It was important to have a mix of housing available in the area to attract staff.
- Tim Holton went on to ask about the advertisement process for GP staff. Members were informed that this was mainly carried out by non NHS bodies commissioned by individual practices.

- In response to a question from Malcolm Richards regarding the number of patients per fulltime GP, Helen Clanchy confirmed that the national figure of 1850 patients per GP was guidance and that population demands and the demands on primary care varied between areas.
- Analysis of the 20 Primary Care sites serving Wokingham Borough identified that there was sufficient capacity in the existing estate to meet the health needs of the new housing developments, with the exception of Arborfield and northeast Wokingham. Arborfield and northeast Wokingham would require additional estate to meet healthcare needs sustainably.
- David Sleight commented that developments on the border of the Bracknell Forest Council local authority area such as near Broadmoor and the Traffic Research Laboratory site, would have an impact on services to Wokingham residents living near the Bracknell/Wokingham local authority boundaries, and asked how this would be addressed. The Committee was informed that the Planning departments were liaising with each other. It was noted that the Grimes Report had recommended that liaison took place with adjoining boroughs, specifically Bracknell Forest and Reading to ensure that their healthcare capacity expands to accommodate their population growth.
- Members were reminded that the 'Choice of GP practice' scheme would be introduced in the near future and could have an impact on individual practice's patient levels.
- In response to a question from Wayne Smith regarding the Woodley GP surgeries, Darrell Gale commented that where there was capacity it had been identified. Some practices had been carrying vacancies which had had an impact. It was noted that the Loddon Vale practice building had already been expanded. Work was being undertaken with the CCG to find the best solution. Helen Clanchy stated that the CCG and Area Team had worked with the three Woodley Practices on improving access, such as telephone appointments and public engagement. It was important to have productive practice mechanisms in place.
- Another key recommendation of the Grimes Report was that 'The Wokingham Health and Wellbeing Board forms a sub-committee, which includes co-opted external members as necessary, to act as a Programme Board to manage the healthcare delivery programme up to 2026.'
- Darrell Gale stressed the importance of the public being engaged in and informed of the process.
- Rachelle Shepherd-DuBey expressed concern regarding the increased pressure the growth in population may put A&E and Urgent Care Facilities under.
- In response to a question from Nicola Strudley regarding the CQC's regulation of primary care activities and its new enforcement powers and whether there was a contingency plan in place locally should enforcement action need to be taken, Helen Clanchy indicated that there was a contingency plan in place. NHS England was working closely with the CQC but it was not anticipated that heavy enforcement action would be required locally.

RESOLVED: That:

- 1) the calculations made by Grimes Ltd., acting as our contractor, on the capacity growth required for additional GP posts and estate, to meet the primary healthcare needs of the Borough population as it grows through the period of housing growth, be noted.
- 2) the recommendation contained in the Grimes Report that "The Wokingham Health and Wellbeing Board forms a sub-committee, which includes co-opted external members as necessary, to act as a Programme Board to manage the healthcare delivery programme up to 2026," be supported.

- 3) the Committee requests information on local Primary Care workforce levels.

20. REPORT OF THE POSSIBLE IMPLICATIONS FOR SCRUTINY OF THE FRANCIS REPORT WORKING GROUP

Tim Holton, Chairman of the Possible Implications for Scrutiny of the Francis Report Working Group presented the Group's final report to the Committee.

During the discussion of this item the following points were made:

- Tim Holton thanked the Working Group members and the supporting officer for their work on the review and the witnesses for their contributions. He went on to take the Committee through the report and the recommendations.
- Members felt that pre meetings were a good means of establishing key lines of enquiry and structuring meetings better. It was appreciated that Members might sometimes be late to pre meetings due to work or other commitments.
- It was proposed that the Committee take a more selective approach to its work programme, prioritising issues that would have the greatest impact on residents and where the Committee could make a difference.
- Members were encouraged to view membership of the Health Overview and Scrutiny Committee as a long term commitment so far as possible.
- It was suggested that contact with the Care Quality Commission (CQC) could be improved and it was recommended that the Chairman of HOSC and one other Committee member maintain contact with the local CQC managers and meet with them no less than twice a year. Nicola Strudley agreed to provide the local CQC managers' contact details.
- The previous June a joint workshop had been held between the Committee, the Health and Wellbeing Board and Healthwatch Wokingham Borough. The purpose of the workshop had been for participants to gain a better understanding of each other's roles and responsibilities and to discuss how they would work together in the future. A refresh workshop was considered helpful.
- With regards to Quality Accounts, it was recommended that on receipt of the Quality Accounts, the Committee be divided into three groups and that each group consider a different Quality Account.
- Nicola Strudley suggested that Healthwatch Wokingham Borough publish the Working Group's final report on their website.

RESOLVED That the recommendations of the Possible Implications for Scrutiny of the Francis Report Working Group be agreed.

21. HEALTHWATCH UPDATE

Nicola Strudley presented an update on the work of Healthwatch Wokingham Borough.

During the discussion of this item the following points were made:

- Members noted the update on the enquiries received.
- Healthwatch Wokingham Borough had published a report regarding the usage of foodbanks. This report had been circulated previously to the Committee for information.
- A mystery shop of all the GP surgeries in the Borough for accessibility for deaf patients had been undertaken. The draft report was currently with the Clinical Commissioning Group for comment. Kate Haines asked when the mystery shop would be revisited and was informed that once the report was finalised it would be sent to key stakeholders.

- Healthwatch Wokingham Borough had undertaken its first Enter and Views to Alexandra Grange and Alexandra Place. The reports were currently with the providers for comment. Healthwatch Wokingham Borough had been invited to repeat the exercise at Alexandra Grange, speaking also to family members.
- Four further Enter and Views were scheduled for autumn.
- Healthwatch Wokingham Borough was about to conduct four assemblies on four consecutive mornings at St Crispin's school, talking to young people about emotional health and wellbeing. A YouTube video featuring young people would be shown and a brief survey distributed to all 800 students. It was hoped that this would give a good idea about what matters most to young people.

RESOLVED: That the Healthwatch update be noted.

22. WOKINGHAM CLINICAL COMMISSIONING GROUP PERFORMANCE OUTCOMES REPORT SEPTEMBER 2014

The Committee considered the Wokingham Clinical Commissioning Group Performance Outcomes Report September 2014.

During the discussion of this item the following points were made:

- With regards to Ambulance Response Times, Members were disappointed to note that performance against the Red 2 standard in 8 minutes had deteriorated further in June to 71.7%. It was noted that although the 75% target with South Central Ambulance Service was only required to be delivered on a Thames Valley basis, the CCG had agreed a 70% floor target in the contract at Berkshire West level and that the Trust achieved this 70% standard. Tim Holton questioned why the 70% target had been put in place.
- The CCG was in the highest performing quintile nationally for the Composite Avoidable Non-Elective Admissions measure and it was therefore difficult to make significant reductions in this area. It was noted that during Quarter One, Wokingham CCG had 514 non-elective admissions in this category against a target of 500 and was therefore marginally outside of target levels. Kate Haines asked why the target had not been met and whether there was a correlation with A&E figures.
- Malcolm Richards asked about 7 day working.

RESOLVED: That the Wokingham Clinical Commissioning Group Performance Outcomes Report September 2014 be noted.

23. HEALTH CONSULTATIONS

The Committee considered a report on current 'live' consultations.

Members were reminded of the current consultations regarding the Care Act 2014: funding allocations for new adult social care duties and NHS outcomes framework review.

The Committee was informed that Healthwatch Wokingham Borough planned to respond to a consultation regarding access to information standards and how accessing information had an impact on patient choice.

RESOLVED: That the Health Consultations report be noted.

24. WORK PROGRAMME 2014/15

The Committee considered the Work Programme 2014/15.

During the discussion of this item the following points were made:

- The Committee was due to receive an update on increased A&E attendance of Wokingham residents aged in their 40s-60s at its November meeting. It was suggested that this include:
 - Perceived reasons for this increase;
 - The impact on A&E;
 - Action being taken to reduce the A&E attendance of Wokingham residents aged in their 40s-60s.
- The Committee had requested an update from the CCG as commissioners on the Royal Berkshire NHS Foundation Trust, one of the main acute trust serving Wokingham residents, for its November meeting. Members were asked to inform the Principal Democratic Services Officers of areas that they would like the CCG to focus upon. A&E wait times, equipment and dermatology were suggested.
- With regards to the Adult Safeguarding Annual Report, Kate Haines requested that the Committee also be provided with the previous year's report so as to enable comparisons.
- It was suggested that if the Care Act Task and Finish Group had begun its work by the Committee's November meeting, not to have an item on the Council's preparedness for obligations of the Care Bill.
- It was noted that the Overview and Scrutiny Management Committee at its June meeting had considered a scrutiny suggestion from a member of the public regarding the effect of pollution on public health and wellbeing in Wokingham Borough and had suggested that the Health Overview and Scrutiny Committee be asked to consider the issue and that Officers be asked to provide data and a commentary to that Committee. A briefing on this issue was scheduled for the Committee's January meeting.
- The possibility of ceasing the work of the CAMHS Task and Finish Group in light of work already undertaken by other organisations was discussed. It was agreed that this should be given further consideration.

RESOLVED: That the Work Programme 2014/15 be noted.

These are the Minutes of a meeting of the Health Overview and Scrutiny Committee

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